

**City of Milpitas
Facilities Naming Subcommittee
City Hall Committee Conference Room**

**Meeting Notes
Wednesday, January 18, 2006**

UNAPPROVED MEETING MINUTES

I. Flag Salute Councilmember Livengood led the Committee in the Pledge of Allegiance.

II. Call to Order Councilmember Livengood called the meeting to order at 5:30 p.m.

Attendance: *City Council:* Vice Mayor Armando Gomez; Councilmember Bob Livengood
 Staff: Mark Rogge, Bonnie Greiner, Tom Williams, Linda Sinclair
 Others Present Herb Holloway, Ian Baur (Milpitas Post),

III. Citizens Forum (remarks limit to 3 minutes):

- None

IV. Announcements:

- Denny Weisgerber wanted to attend but could not make it. However, he did pass a message through Mark Rogge via email. Mr. Weisgerber has no objection in naming the Senior Center, the “Barbara Lee Lifetime Activities Center”. In regards to the Street Naming Policy, City Council passed a resolution/ordinance in the 1960’s that stated military veterans who died while in the service of their county, could have a street named after them.

V. Approval of Agenda & Minutes:

- No changes

VI. Items for Discussion / Action

A. Old Honor Cesar Chavez

Business

- Bonnie Greiner, Recreation Services Manager, presented ideas for recreational/education activities to honor Cesar Chavez. Cesar Chavez Day is celebrated on March 31st; however, Ms. Greiner recommended that this year’s ceremony take place on Saturday, April 1st at 9:00am. The changed in date will allow staff to better accommodate the residents’ work and school schedules and involve more community participation due to longer daylight hours.
- Possible activities consist of dedicating the Milpitas Community Garden and having an essay contest for Milpitas schools. Students will be required to write a 500-word essay with a maximum of 2 pages about, “What Cesar Chavez Means To Them And Their Community”.
- The winner of the contest will have the opportunity to read their essay at the ceremony to be held at the Cesar Chavez Community Garden Dedication Ceremony, on April 1st, as recommended by staff. He or she will also be recognized at a future City Council meeting and be presented with a certificate.

- The budget breakdown, including supplies and services for the event total \$6,050, which includes the new park sign for the Community Garden.
- Ms. Greiner will be meeting with Dr. Black, the Milpitas Unified School District Superintendent, to discuss further details regarding Cesar Chavez Day.
- The Committee agreed with staff and recommended that The Cesar Chavez activities be moved from March 31st to April 1st. Committee also agreed that it should be included on the next City Council agenda.

Honor Former City Councilmember Barbara Lee

- At the December 16, 2005 Facilities Naming Subcommittee, the committee recommended renaming the current Milpitas Senior Center at the Sal Cracolice Building to either the Barbara Lee Lifetime Activities Center or the Barbara Lee Senior Center. Staff recommended it be renamed to the “Barbara Lee Senior Center”.
- Ms. Greiner stated that the name “Barbara Lee Lifetime Activities Center” would confuse residents and non-residents who wish to use the facility. One of the biggest problem is that citizens coming to the “Lifetime Activities Center” wanting to sign their children up for youth activities/events. Currently, our Senior Center does not have the capacities to hold all these events for youth. A bigger facility will allow the City to offer more programs for youth during evenings and weekends, it is then that the name “Lifetime Activities Center” be a better fit for the Senior Center. The work “Lifetime Activities” is a general term and can be directed toward senior citizen as well as youth.
- Staff with the Senior Advisory Commission proposed to hold the renaming and dedication event of the Milpitas Senior Center in honor of former City Councilmember Barbara Lee on Tuesday, February 28, 2006. The proposed event will be held at 12:00 p.m., which coincides with the Senior Nutrition Program. The estimated budget for the event, not including the dedication plaque, will be \$1,900.00
- Vice Mayor Gomez proposed that Councilmember Debbie Giordano be the MC for the dedication event.
- Councilmember Livengood is concerned about the weather in February and proposed that that the event be moved to April 2006. Has anyone talked to Barbara Lee’s family? Councilmember Livengood proposed that the event be tentatively scheduled for April 2006 and recommended that staff talk to Barbara Lee’s family regarding the date and activities. Councilmember Livengood and Vice Mayor Gomez will take care of the agenda for the event.
- The Committee agreed to move the event in renaming and dedication the Milpitas Senior Center in honor of former City Councilmember Barbara Lee to April 2006. The Committee also agreed that there is no need for a new plaque for the Cracolice Building. A new plaque will be placed at the new Senior Center.
- Councilmember Livengood stated that current sign has the working “Sal Cracolice Building”; it hasn’t been a youth center for awhile but will be something else after the Senior moved out. Bonnie stated, that we do have a plaque for Sal Cracolice and the renaming sign for Barbara Lee will still references “Cracolice Building”.

Naming Policy for Streets and Parks

- Mr. Tom Williams, Planning & Neighbor Services Director, stated that the City

of Milpitas does have an existing Ordinance regarding naming Streets & Parking. Ordinance XI 7.01.8 Street Names stated that: All street names shall be as approved by the City Council and no duplication of street names shall be permitted. The Government Code, Section 34083 stated that the duty of the City Clerk is to notify the County of new or changes of street names.

- Mr. William presented the Committee with a propose policy for Street & Parks Naming:
 - Proposed Streets and Parks to be considered during Planning review process
 - The recommendations brought to the Facilities Naming Subcommittee (FNSC) first for new development (select names from pre-approved list or suggest new names not already on the list).
 - Direction sought from FNSC, then referred to Planning Commission, PRCRC or others, or directly to the City Council, as deemed appropriate.
 - Names recommended by Planning Commission, PRCRC, and others sent to FNSC for reconsideration to be added to list.
 - Names reviewed by Police, Fire, County dispatch, and Post Office for public safety concerns.
 - Acceptable names list recommended by FNSC and approved by City Council.
- Councilmember Livengood stated that he would like to updated the Naming List; added the names that either himself or Vice Mayor Gomez would have on the list and then bring it to the City Council approval. Mr. Williams believed that all the names were approved by the City Council. Mr. Williams also mentioned that the street, “Thomas”, was named after the police office that had recently passed away.
- Mr. Williams expressed the potential street be first reviewed by the Facilities Naming Subcommittee and then proceed to the Planning Commission for recommendation to the Council.
- Mr. Williams presented a draft of criteria for the Streets & Parks Naming Policy and asked the Committee for input:
 - 1) Historical References, names of historic groups or individuals, or decrease from Milpitas are encouraged.
 - 2) Eligibility usually only after person has been deceased, or extraordinary achievement of someone still living (currently still in question)
 - 3) Public Safety Dispatch Test – avoid confusing or similar sounding names. Avoid first responder arriving at wrong location
 - 4) Continuity test – Avoid changing street names along any continuous alignment. Minimize number of names at an intersection (two rather than four)
 - 5) Maintain an approved list – require developer to select from approved list.
 - 6) List will include reasons or areas of interest for selection on approved list.
- Councilmember Livengood expressed that he would like a street to be named after the first doctor in Milpitas, Dr. Al Currlin. He started his practice in the mid 50’s and did not close his shop until the mid 70’s. It would be great to name the street near the new County Health Center after Dr. Currlin. Dr. Currlin’s office was a three block from where the New County Health Center will be. It

was office building behind the Spring Valley Bible Church. Councilmember Livengood mentions this to the County.

- Mr. Williams stated that the criteria for the Streets & Parks Naming have not been well defined. Mr. Williams does not believe that a street must be named after a deceased person. What is important is their life work and a street should be named after them before they pass away.
- Councilmember Livengood agreed with Mr. Williams and stated that he would like to remove wording on item two (2) on the criteria list that stated, "Eligibility usually only after person has been deceased". Other than that everything looks good.
- Councilmember Livengood would like to have a process that allows citizens to have a say or make a recommendation. An idea is to have a City website available for this process.
- Mark Rogge stated that some cities have a form for people to fill out. We can work on a website for the public. Mr. Rogge also would like to have the Historical Society keep a record of all new street names / past names. Each street should have a history behind it and who it is named after. That way, the City will not lose track of who the street is named after.
- Councilmember Livengood suggested at "the next meeting, an agenda item is to have a conversation with the County about the Currllin name on the County Health Building. We will also bring back the issue of the actual agenda for the Barbara Lee Senior Center Opening. Vice Mayor Gomez and I will work on that. Tom will prepare the complete draft policy for the Streets & Parks Naming for the Committee to review and then it will be brought to the Council for approval."
- Mr. Herb Holloway asked about the status of honoring Neil MacKenzie. Mr. Rogge stated that we have the plaque for Neil MacKenzie and staff will check with Neil's family and present the plaque at the dedication ceremony for the Hetch-Hetchy Trail. The selection from Washington Drive to Coelho Street will be named, 'Neil MacKenzie Trail'.
- Councilmember Livengood – We need to put that on the next agenda to have the wording approved and the date set to honor Neil MacKenzie, so Mr. Holloway can go report back to the community. The City Council needs to be notice as well.

Monthly Facilities Naming Subcommittee Meeting

B. New Business

- Staff asked for recommendation on a set meeting date and time for the Facilities Naming Subcommittee.
- The Committee agreed that the Wednesday after the 2nd City Council meeting will be best and at the same time, 5:30pm. The Committee also agreed that the committee needs to meet a couple of more times to complete the work and wouldn't need to meet for a few months. We will have completed the MacKenzie Tribute, The Barbara Lee Tribute, Cesar Chavez Day, and the Street Naming policy.

VII. Set Next Meeting Date: Wednesday, February 22, 2006 at 5:30 PM

VIII. Adjournment

- Meeting adjourned at 6:05 p.m.